

Checklist for Submission of Essay

English Writing Workshop, Spring 2021

- Do you include either a Title page or Heading, according to EBC Style Guide
- Does your essay have a unique title (other than English Essay)
- Do you include a Works Cited at the end of your essay modeled after the guidelines in the EBC Style Guide (Please format your references with a [‘hanging indention’](#))
- Do you include parenthetical citations for each of the references in your works cited list (Author, page #)
- Does your paper include page numbers in the bottom margin
- Is your essay 1200 words ([word count](#))
- Is your essay written in an academic voice rather than an overly casual, conversational voice
- Did you do a [grammar](#) check
- Do your introduction and conclusion connect via your thesis
- Does your thesis also work through the body of your essay
- Did you write clearly
- Did you explain your ideas